



## Stepping Up With Excellence

Providing Critical Skills for Front Line Supervisors

Fundamental Skills for Front Line Supervisors

Laying the Foundation for Excellence

Facilitator Activity Packet – Day One Review Activity

<b>Lesson</b>	N/A
<b>Activity Title</b>	Day One Review Activity
<b>Purpose</b>	The purpose of this activity is to review the important topics from the previous day's lessons and get the participants energized to begin the day.
<b>Materials</b>	Three Review Puzzles
<b>Total time</b>	18 minutes
<b>Timing – Set-up and run</b>	8
<b>Timing – Debrief</b>	10
<b>Run Process</b>	<p>Have the participants clear a large space on their tables. Provide each table with one pouch of puzzle pieces. (<b>Note:</b> There are three different puzzle cut layouts, each with 24 pieces. Each bag contains 14 pieces from one cut plus 5 each from the other two. In order to put together their puzzles, they will have to eventually talk to other tables and collaborate to get all the “right” pieces together for their puzzle.)</p> <ul style="list-style-type: none"> <li>• Tell participants that they will have 5 minutes to put their puzzle together. Suggest that they all stand up and work together at their tables. <b>DO NOT TELL THEM THAT THEY DON'T HAVE ALL THE PIECES THEY WILL NEED!!!</b></li> <li>• Tell them they may use their workbooks and notes as well as any posters that are on the walls as resources.</li> <li>• If they ASK to see the completed picture, you may put up the poster.</li> </ul>
<b>Debrief</b>	<p>Check their progress at 5 minutes. If they're still not done, ask if they need a little more time. If so, give them up to 2 more minutes.</p> <p>When they have completed their puzzles, have them be seated. Ask them what just happened. Bring out that they had to work together – there's that WIIFU again.</p> <p>Go over each of the items on the poster to quickly review. Ask them for meanings of things like the WIIFU and what the Leadership Bank Account means, etc. Then ask them if there was anything else from yesterday's class that is NOT on the poster that they thought would be good to review and remember.</p>